



<b>Subject:</b>	Update on Strategic Cemetery and Crematorium Development
<b>Date:</b>	9 May 2017
<b>Reporting Officer:</b>	Nigel Grimshaw, Director City & Neighbourhood Services Department
<b>Contact Officer:</b>	Siobhan Toland, Assistant Director City & Neighbourhood Services Department Claire Sullivan, Policy and Business Development Officer

<b>Restricted Reports</b>	
<b>Is this report restricted?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>If Yes, when will the report become unrestricted?</b>	
<b>After Committee Decision</b>	<input type="checkbox"/>
<b>After Council Decision</b>	<input type="checkbox"/>
<b>Some time in the future</b>	<input type="checkbox"/>
<b>Never</b>	<input type="checkbox"/>

<b>Call-in</b>	
<b>Is the decision eligible for Call-in?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>1.0</b>	<b>Purpose of Report or Summary of main Issues</b>
1.1	The purpose of this report is to report to committee on the key issues discussed at the Strategic Cemeteries and Crematorium Working Group meetings held on 10 April 2017 and 3 <sup>rd</sup> May 2017.
<b>2.0</b>	<b>Recommendations</b>
2.1	The Committee is asked to; <ul style="list-style-type: none"><li>• Approve the minutes and the recommendations from the Strategic Cemeteries and Crematorium Working Group meetings held on 10 April 2017 and 3<sup>rd</sup> May 2017.</li></ul>

<b>3.0</b>	<b>Main report</b>
	<p data-bbox="272 226 421 255"><u>Key Issues</u></p> <p data-bbox="165 327 1422 456">3.1 The Strategic Cemeteries and Crematorium Working Group is a Working Group of the People and Communities Committee which consists of an elected member from each of the political parties.</p> <p data-bbox="165 528 1442 607">3.2 The minutes from the Strategic Cemeteries and Crematorium Working Group are brought before the Committee for approval.</p> <p data-bbox="165 678 995 707">3.3 The key issues discussed at the 10 April meeting were:</p> <p data-bbox="165 779 1177 808"><u>Update on Permanent Memorial to mark Plot Z1 in the City Cemetery</u> Members noted the update provided on the proposal to install a permanent memorial at Plot Z1, commonly known as the “Baby Public,” in the City Cemetery, that it was anticipated that the completed memorial would be installed in the City Cemetery by late Summer of 2017 and that Members would be provided with regular updates on progress.</p> <p data-bbox="165 1081 810 1111"><u>Update on Memorial Management Policy</u> Following discussion Members agreed that officers would conduct exploratory discussions with sculptors around set prices associated with undertaking both the erection of memorials and associated remedial works where necessary.</p> <p data-bbox="165 1335 991 1364">3.6 The key issues discussed at the 3<sup>rd</sup> May meeting were:</p> <p data-bbox="165 1435 810 1464"><u>Update on Memorial Management Policy</u> Members noted that a meeting has been arranged with Memorial sculptors for late May and that the concerns raised by the Working Group in respect of the costs to remedy unstable headstones would be highlighted.</p> <p data-bbox="165 1688 1046 1718"><u>Update on Economic Appraisal of future cremation facilities</u> The Working Group noted the information which had been provided and agreed that, subject to the approval of the People and Communities Committee, members of this group or nominees from the People and Communities Committee, be authorised to attend a visit in connection with future crematorium provision in either the Republic of Ireland or the United Kingdom.</p>

3.9	<p><u>Update on Memorial for Plot Z1 - City Cemetery</u></p> <p>Members noted the update provided and that submissions have been received in respect of a procurement exercise to design and erect a memorial at the Z1 plot located in the City Cemetery, and that it was anticipated that the assessment process associated with the submissions would be completed by the end of the current week</p>
3.10	<p><u>Bereavement Administration</u></p> <p>The Working Group considered the information provided around bereavement administration and recommended to the People and Communities Committee that officers should pursue option 1 as a means to remedy the operational concerns which had been identified previously. Option 1 was that the cover required for the current opening hours is provided through temporary resources until the review of support services that is underway is completed and the new system and operational improvements are in place</p>
3.11	<p><u>Financial &amp; Resource Implications</u></p> <p>There are no financial implications related to this report. The costs of the memorial at Plot Z1 will be met through the Council's capital programme. The costs of the study visit will be met within existing resources within City and Neighbourhood Services and Property and Projects revenue estimates.</p>
3.12	<p><u>Equality or Good Relations Implications</u></p> <p>There are currently no equality or good relation implications in relation to the capital projects however this will continue to be reviewed as the projects are developed.</p>
<b>4.0</b>	<b>Appendices – Documents Attached</b>
	<p>Appendix 1 – Copy of the Minutes of the Strategic Cemeteries and Crematorium Working Group's meeting on 10 April 2017.</p> <p>Appendix 2 – Copy of the Minutes of the Strategic Cemeteries and Crematorium Working Group's meeting on 3<sup>rd</sup> May 2017.</p>